

## **Annexure-XIV**

### Frequently Asked Questions (FAQ's)- Issue of Duplicate Certificate of Competency Class-II (Electrician):

Question No.	
1.	<p>What is the eligibility condition for issuance of Duplicate Certificate of Competency Class-II (Electrician)?</p> <p>The applicant shall be the holder of Certificate of Competency Class-II (Electrician) issued by the Labour Department, Govt. of NCT of Delhi.</p>
2.	<p>What are the documents required for issuance of Duplicate Certificate of Competency Class-II (Electrician)?</p> <p>(a) Copy of Existing Certificate of Competency Class-II (Electrician). (b) Copy of FIR issued by Delhi Police regarding lost of existing Certificate of Competency Class-II (Electrician). (c) Proof of residence of applicant. (d) Self attested copy of a proof for date of birth-Aadhaar, PAN, 10<sup>th</sup> certificate etc. (any one) (a) Self declaration in the prescribed format.</p>
3	<p>What is the prescribed fee for issuance of Duplicate Certificate of Competency Class-II (Electrician)?</p> <ul style="list-style-type: none"><li>• If the Certificate of Competency Class-II (Electrician) is valid, then fee is Rs 100/- (Rs. One hundred only).</li><li>• If the Certificate of Competency Class-II (Electrician) is expired, then you are required to apply online for renewal of COC Class-II.</li></ul>
4.	<p>Who is the Decision Authority for issuance of Duplicate Certificate of Competency Class-II (Electrician)?</p> <p>All Assistant Electrical Inspectors posted in the concerned districts.</p>
5.	<p>How can I get my certificate?</p> <p>Once, the application is approved, you can download the digitally signed certificate from the e-District portal using the application no. provided to you at the time of applying for the service.</p>
6.	<p>Is there any time limit for the applicant for amendment of Electrical Contractor license?</p> <p>No</p>
7.	<p>Is there any penalty for late submission of the application by the applicant?</p> <p>No</p>
8.	<p>Is there any late fee for late submission of the application?</p> <p>No</p>